



Tablets for Schools

WORKBOOK 10.1" PARENT INSTRUCTION MANUAL

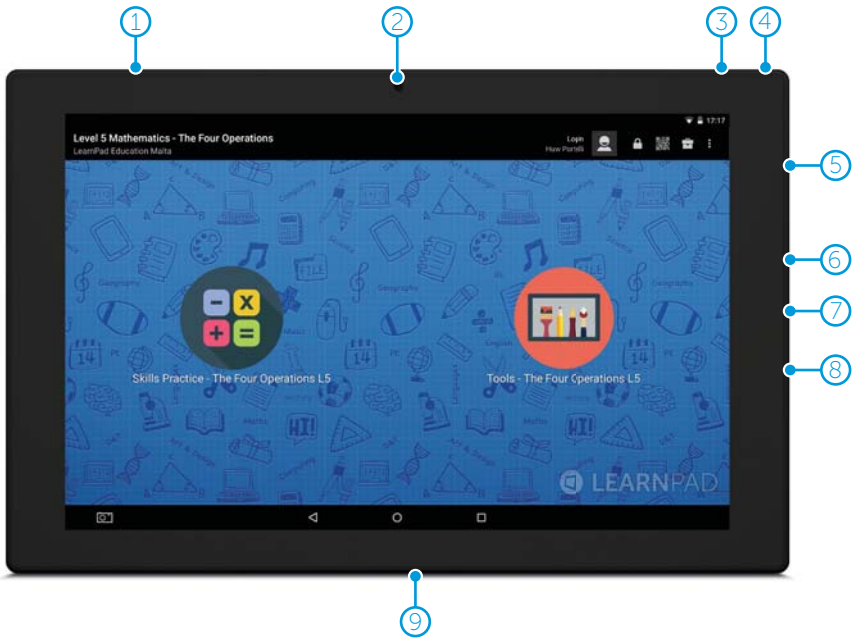


one
tablet/child

LearnPad Workbook 10.1"

PLEASE READ ALL INSTRUCTIONS FULLY

This document is an introduction to your child's educational tablet and includes key features of the device as well as safety guidance for correct usage at home.



1 Rear Camera



2 Front Camera



3 Volume



4 Power



5 USB



6 Micro USB



7 Headphones



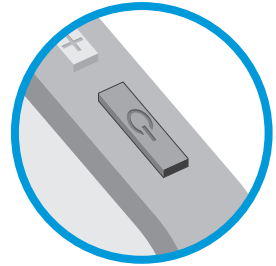
8 Micro SD



9 Pogo Pin Connector (Keyboard)

Tablet instructions

You will be using the Power/Sleep button on top of your tablet for these instructions. For the button location, see number 4 on the diagram on page 1.



④ POWER/SLEEP

Turning on your tablet

Press and hold the Power/Sleep button on top of your tablet.

Putting your tablet into sleep mode

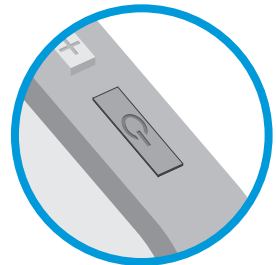
Press the Power/Sleep button once for Sleep mode. The screen should switch off and will be in Sleep mode.

Unlocking the screen from sleep mode

To unlock the tablet, press the Power/Sleep button once to wake from Sleep mode.

Turning off the tablet

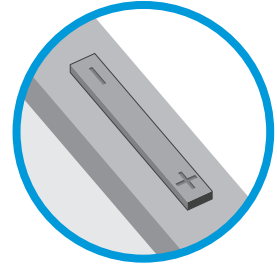
Press and hold the Power/Sleep button until a menu appears containing the Power Off option. Tap 'Power Off'. The tablet will begin the shutdown process then turn off.



④ POWER/SLEEP

Volume

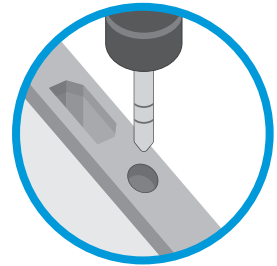
To increase the volume of the tablet, press the + symbol on the volume button located at the top of the tablet. To decrease the volume, press the – symbol. For the button location, see number 3 on the diagram on page 1.



③ VOLUME

Headphones

To insert the LearnPad headphone connector, please ensure you only use the headphone port located on the side of the tablet. For the headphone port location, see number 7 on the diagram on page 1. Please see page 9 for information about the safe usage of headphone volume.



⑦ HEADPHONES

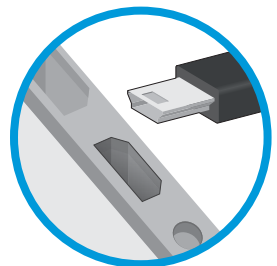
Using connectors and ports

NEVER force any connector into a port on the device. If the connector does not fit into the port, double check the connector and port to ensure they are positioned correctly and make sure nothing is obstructing the port. The connector will only enter the port in one orientation.

DO NOT FORCE THE CONNECTOR INTO THE PORT

Charging the tablet's battery with the AC Charger

The tablet is equipped with a rechargeable battery which will require charging using the AC Charger provided, prior to use. It is important to only use the AC Charger provided. Carefully insert the AC Charger's Micro USB connector into the correct port. The Micro USB AC Charger port is located on the side of the tablet. To see the Micro USB AC Charger port location, see number 6 on the diagram on page 1.



⑥ MICRO USB

If the battery is charging when the device is off, an animated battery meter icon will light up on the dark screen. When the battery meter icon is full, the battery is fully charged.



10%
Battery



Charging
at 10%



Charging
at 50%



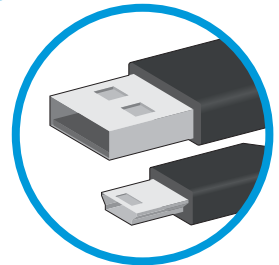
Charging
at 100%

If it is charging when the device is on, the battery meter at the top of the screen will show the charging status and the charge level.



Charging the tablet's battery with a USB connector

The tablet may also be charged via a Micro USB to USB connector; however, this charging method will take much longer. The Micro USB connector port is located on the side of the tablet. To see the Micro USB port location, see number 6 on the diagram on page 1.



⑥ MICRO USB
to USB

REMINDER:

- ✔ Charge the device in a well-ventilated area.
- ✔ Whilst charging the device, do not cover it with anything.
- ✔ For power or battery issues, please contact your child's school.
- ✔ Keep the battery fully charged.
- ✔ Save energy by using the sleep function when your child is not using the tablet.
- ✔ Always ensure the tablet is in the protective case.
- ✔ Shut down the tablet when not in use.

USING THE TABLET

Your child's LearnPad has been specially designed for educational use, and comes loaded with customised software that has been developed to keep students on-task. Access to the internet is limited only to websites that have been approved by the Ministry for Education and Employment or by your child's school.

Teachers can limit the Apps and resources that are available to pupils, to ensure they are focussed on appropriate learning materials. Your child will not be able to install additional Apps on their LearnPad; this is done remotely by teachers.

Finding your way around the LearnPad



1. Find out which Lesson Profile is loaded onto the LearnPad
2. Open a Category to access Apps and links
3. Student Login
4. Open the QR Key Scanner
5. Access the Toolbox
6. Take a screenshot
7. Go back
8. Go to the Lesson Profile home screen
9. See which Apps are running and switch between them

How to take a photo/video using the front and rear facing cameras

To find the LearnPad's camera, tap the Toolbox icon in the top right of the screen. Inside the Toolbox, look for the Camera icon.

Once you have opened the Camera App, simply tap the icon at the right of the screen to take a photograph. To switch between the rear and front facing cameras, tap the three dots at the top right of the camera image and select the top icon that appears.

To switch to video recording mode, swipe out from the left of the screen when the Camera App is open.

You will find all the photographs and videos you have captured in the Gallery, which can also be found inside the Toolbox.

IMPORTANT CLEANING AND SAFETY INSTRUCTIONS

REMINDER:

Routinely check the tablet, charger, USB cable and accessories for proper and safe condition. If there is any damage or broken parts, such as a fractured or cracked screen (display), immediately remove the item from use and return to your child's school.

CLEANING INSTRUCTIONS

Caring for the tablet

- ✔ Disconnect all cords before cleaning.
- ✔ Clean the product with a slightly damp cloth.
- ✔ Do not use abrasive products on the screen.
- ✔ Do not use soap, detergent or other chemicals.
- ✔ Never submerge the unit in water.
- ✔ Allow to dry thoroughly before re-use.

Caring for the rugged tablet case

The case is made of rugged materials and is designed to withstand daily use. Treat the case with care. Occasionally, the case may become soiled. To clean it, remove the tablet from the case, then use a clean cloth and warm soapy water to wash the soiled area. Allow the case to thoroughly dry before re-inserting the tablet.

Caring for the headphones

Ensure that you maintain the headphones by regularly cleaning the ear piece with suitable hygiene products. Do not use harsh chemicals or abrasive cleaning products.

SAFETY INSTRUCTIONS

Tablet

PROTECT YOUR BODY:

When using a tablet device, it is possible that repetition of certain motions or remaining in certain positions for long periods of time may cause discomfort in the hands, neck, shoulders or other parts of the body. Reduce risk of discomfort and repetitive motion injuries by using the tablet in a comfortable position and by taking a 10 to 15 minute break every hour. If your child experiences any injury or ongoing discomfort, stop use and seek medical advice.

WARNINGS:

- ✔ Do not place objects on top of tablet.
- ✔ Do not have food or drink around the tablet or accessories.
- ✔ Some parts on the tablet are delicate; be gentle and treat with care.
- ✔ Do not add or remove any stickers to the tablet.
- ✔ Do not leave the tablet in high temperatures as electronic devices and plastic parts may warp in heat.
- ✔ To ensure correct ventilation, do not block cover slots, holes or openings on the tablet. Do not place on soft furnishings such as carpets, rugs or beds.
- ✔ Do not expose the tablet to direct sunlight.
- ✔ Avoid any heavy impacts caused by collision or dropping your tablet as this may damage it.

- ✔ The underneath and sides of this product may become warm after a long period of use. This is normal.
- ✔ **DO NOT GET WET.** Do not use the tablet and its accessories in the rain, near sinks or in other wet or highly humid locations.
- ✔ Do not attempt to dry the tablet or its accessories with an external heat source such as a microwave or hair dryer.
- ✔ Do not store or expose tablet or accessories to fire, flammable or explosive materials, liquids or gases.
- ✔ **DO NOT REPAIR OR MODIFY.** The tablet does not contain any user-serviceable parts. If the tablet or accessories have been in contact with liquids, punctured or subjected to a severe impact or fall, immediately remove this product from use and contact your child's school.

HEADPHONES

PROTECT YOUR HEARING:

Long-term exposure to loud sounds at high volume may result in permanent hearing loss. When using headphones, it is recommended that the product is listened to at lower volumes for shorter periods of time. Set the volume whilst in a quiet environment; turn the volume down if you cannot hear people speaking near you. Limit the listening time to 90 minutes, followed by a quiet period. The louder the volume, the less time required before your hearing may be affected. If you experience ringing in your ears or hear muffled speech, stop listening and have your hearing checked.

STATIC ELECTRICITY:

In certain dry environments, static electricity can build up in headphones and cause a small quick static discharge when plugging the headphones into a device. To prevent this static discharge from occurring, do not use in extremely dry environments or touch a grounded unpainted metal object to discharge static electricity before connecting the headphones to the device. Do not connect to the AC wall outlet if wet or damaged.

WARNINGS:

- ✔ The headphone cord could be a strangulation hazard. Keep out of reach of children under 3 years.
- ✔ Do not pull on the cord of the headphones. This may cause the cable to fray and cause harm.

STYLUS

WARNINGS:

- ✔ Take care when using the stylus provided; it is small and pointed by design and may cause harm to a child/person if not used in the way it was designed to be used for a tablet.
- ✔ If the stylus is broken in any way, discontinue use and return back to your child's school.

CHARGER

WARNINGS:

- ✔ Misuse of the AC Charger can cause electric shock. Only use the AC Charger provided with the tablet.
- ✔ The AC Charger should be periodically examined for conditions that may result in the risk of fire, electrical shock or injury to persons, such as damage to the cord, plug, blades, housing or other parts. If any such conditions are present, the AC Charger must not be used and must be returned to your child's school.
- ✔ The AC Charger or USB cords could be a strangulation hazard. Keep out of reach of children under 3 years.
- ✔ Do not prolong body contact with AC Charger cable or USB cords while connected to a computer or AC outlet to avoid injury.
- ✔ Do not connect or disconnect with wet hands.
- ✔ The tablet is only to be charged by persons who can demonstrate safe usage of plugging in and removal of charger from electrical outlets.

RECHARGEABLE LITHIUM-ION BATTERY


DO NOT ATTEMPT TO REMOVE THE BATTERY:

This device has an internal, non-removable, rechargeable Lithium-ion polymer battery. For your safety, never try to remove the battery and never use a damaged battery or charger.

WARNINGS:

- ✔ Do not attempt to open the back cover or remove the battery, as you may damage the device. If the battery needs replacing, return the device to your child's school.
- ✔ Do not dismantle, cut, crush, bend, puncture or otherwise damage the battery in any way.
- ✔ If a battery leaks, do not let liquid touch the skin or eyes. If this happens, immediately flush the affected areas with water, or seek medical help.
- ✔ Do not modify, attempt to insert foreign objects into the battery or immerse or expose it to water or other liquids.
- ✔ Batteries may explode if damaged. Use the battery and charger for their intended purpose only. Improper use, or use of unapproved or incompatible batteries or chargers may present a risk of fire, explosion or other hazard and may invalidate any approval of warranty. If you believe that battery or charger is damaged, discontinue their use and return them to your child's school.

Disposal of Waste Electrical & Electronic Equipment (WEEE)

This symbol  on the product or on its packaging indicates that this product should not be treated as household waste. Instead it should be handed over to your child's school for proper disposal.



Tel: 2599 2777



<http://digital.edu.mt>

If you require any assistance, please contact us.



Operational Programme II - European Structural and Investment Funds 2014-2020
"Investing in human capital to create more opportunities
and promote the well-being of society"

Project may be considered for part-financing by the European Social Fund
Co-financing rate: 80% European Union; 20% National Funds

